



**INNIS ARDEN CLUBHOUSE
RENTAL APPLICATION
(AS OF 1/1/2024)**

Date of Requested Event: _____ Today's Date: _____

Renter: Current Innis Arden Club Member

First Name: _____ Last Name: _____

Address: _____

Phone #: _____

Email: _____

Secondary Contact: _____

Phone #: _____

Email: _____

Type of Event: _____

Hours of Use: _____

Number of Participants: _____

Kitchen will: () ; will not () be used.

Alcohol will: () ; will not () be served.

Music will: () ; will not () be played.

Damage Deposit: \$ _____ (up to 100% may be refundable)
(Required to hold date)

Rental Fee: \$ _____

INNIS ARDEN CLUBHOUSE RENTAL AGREEMENT

The Rental Agreement applies to the use of the clubhouse and adjoining patio and does not include the use of the swimming pool, tennis courts and play field.

Rules and Restrictions

1. Member dues must be current to rent the clubhouse.
2. Renter must be present **at all times** during the rental.
3. **All renters must have special event insurance coverage for the dates facility is in use (including set up day).**

Initials

4. All activities are to be kept on the clubhouse grounds.
5. Renter understands that the clubhouse is in a residential neighborhood. The Renter agrees to respect the property of Innis Arden Club, Inc. and the peace and quiet of the neighbors in the community. Music must be turned off by 10:00 pm and city noise ordinances followed. Any noise or activity by Renter or his or her guests which disturbs the neighbors within the community will not be tolerated and will be a violation of the terms of this Agreement, which will result in forfeiture of all or a portion of the Damage Deposit. In addition, Renters violating this agreement may be asked to vacate the Clubhouse immediately.

6. The Clubhouse has a **No Smoking** policy. Renters will not permit smoking inside the Clubhouse.

7. Renter will conduct no illegal activity upon the premises and will comply will all applicable laws, rules and ordinances.

8. Renter will obtain all permits, licenses, and rental insurance necessary and/or required for the rental activity.

9. If any alcoholic beverages are to be served during the rental, the Renter shall comply will all applicable laws relating to the serving of alcoholic beverages. Serving and consumption of alcohol without an appropriate license obtained for this event will not be allowed. **Purchase of the license is a condition to receive the key for the clubhouse. Alcohol can be consumed only inside the clubhouse and adjoining patio. Selling alcohol during rental time is prohibited.** Renter is responsible for taking reasonable precautions to assure that his or her guests do not operate motor vehicles when intoxicated.

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10. No birdseed, rice, confetti, silly string, glitter or other substitutes are allowed in the clubhouse or surrounding premises. No use of nails, tacks, pins, removable tape, or anything breaking surface of wall or paint. The Renter shall not take down clubhouse decorations.

11. Using dance-wax on the floor is prohibited. A charge of \$25.00 per hour for cleaning and re-waxing the floor (approximately six hours) will be imposed if dance wax is used.

12. Parking must be kept to the clubhouse parking lot.

13. Events at the Clubhouse must end by 10:30 P.M. and all guests must vacate the facilities by 11:00 P.M.

CLEAN UP AND LOCK UP

Renter agrees to perform the following clean up, immediately after the event or as agreed with the manager of the clubhouse:

- Remove all decorations and personal effects. Nothing left in the refrigerator or freezer.
- Return all tables and chairs to storage room in assigned place.
- Put all garbage in bags and place them in the dumpster.
- The clubhouse must be left secure. All doors must be locked. The key must be left on the kitchen counter.
- If window/glass door breakage occurs, the Renter is responsible for securing the premises prior to departure.

RESERVATION AND DEPOSIT

- Application must be made through the Clubhouse Rental Manager.
- The full rental fee must be paid in order to secure the date, including the damage deposit.

Initials

RENTING TIME STARTS as mutually agreed between the renter and the manager. In some cases, the Clubhouse may be rented by the hour and in other cases for a specific period. The rate schedule should be looked at before determining when the event will start and end.

DAMAGE DEPOSIT REFUND

A portion of the Deposit will be refunded within 12 working days after the renting date **less** damage, loss, excess cleaning due to misuse or carelessness, or failure to follow the rental policies and procedures stated in this rental agreement. All the Deposit will be forfeited if:

- Complaints are received either by the police, Board members or the Clubhouse Rental Manager from neighbors because of noise disturbance due to the use of the Clubhouse by the Renter and/or guests, or because of rowdy or unruly behavior around the neighborhood or the Clubhouse by the Renter and/or guests.
- Complaints are received because of debris in streets and neighboring yards attributed to the Renter's use of the facility.

The amount of the Deposit to be forfeited shall be determined by the Innis Arden Club, Inc. Board of Directors, or its designee in their sole discretion, upon recommendation of the Clubhouse Rental Manager and a review of the circumstances.

The person filling out and signing this rental agreement knowingly assumes all responsibility for the Rental and actions of each person in the Rental party.

I, undersigned Renter, certify that I have read the Rental Agreement and agree to the rental terms set forth above and assume responsibility for the enforcement of the Rental Agreement, including the rules and regulations set forth in this Agreement.

Initials

I do agree to pay for all repairs and damage to the building facilities and/or equipment resulting from or related to the use of the Clubhouse and to pay the cost to replace any furniture, fixtures, equipment, and property that is damaged in connection with such use.

I, further agree to indemnify and hold harmless Innis Arden Club, Inc., its members, officers, directors and agents, from any and all losses, claims, damages, liabilities, expenses, attorney's fees and costs, and obligations arising out of and related to injury to or death of any person, or damage to or loss of any property occurring as a result of, related to, or in connection with the use of the Clubhouse facilities by me, the Renter and/or my guests.

Renter's Signature

Date

Print Renter's Name

Clubhouse Rental Manager Signature

Date

Clubhouse Rental Manager Print

Please initial all pages, sign signature page and return the original to:

**Joy Griffith
5515 26th Ave NW
Seattle, WA 98107
206-542-5558**

2024 RATE

	Damage Deposit <i>up to 100% refundable</i>	Rental Fee	Total Fee due at booking	Total Fee after refund <i>(if eligible for full refund)</i>
Rate	\$ 200.00	\$ 525.00	\$ 725.00	\$ 725.00

updated at of 1/1/2024